

ORDINANCE NO. 111 89

1. The Town Clerk shall be a Deputy Zoning Administrator under the supervision of the St. Croix County Zoning Administrator's Office.

2. Building permits for buildings and non-structural land uses which are not connected to a private sewage disposal system may be issued by the Town without referral to the County Zoning Administrator. The County Zoning Administrator shall, however, be sent a copy of the application immediately after its receipt by the deputy. Building permit applications for buildings which require a private sewage disposal system shall be sent by the Deputy Zoning Administrator to the County Zoning Administrator.

Following such review and inspection by the County Zoning Administrator, if the parcel is found to have been legally created and if all applicable setback and sanitary requirements are deemed to be satisfied, the County Zoning Administrator shall issue a Septic Tank Permit and shall give written approval to issuance of a building permit. Upon transmittal of such septic tank permit and the approved application back to the Town Clerk, the Clerk shall issue a building permit. Building permits issued without compliance to this section shall have no legal effect.

3. Building and Septic Tank Permits.

A. A permit issued by the Town Clerk shall be secured prior to:

1. The erection, addition or alteration of any building, structure or portion thereof with a cost in excess of \$1,000. A permit for such activity shall be known as a building permit and may be issued by the Town Clerk.

B. Application for a Permit.

1. Application for permits shall be made to the office of the Town Clerk upon the forms furnished by the County Zoning Administrator.

2. All applications shall contain the following data:

a. The name and address of the applicant and the owner of the property.

b. Legal description of the property, volume and page of the records of the St. Croix County Register of Deeds at which is located the recorded legal description of the parcel in the form of a plat or survey map, deed or similar instrument and type of proposed use.

c. A sketch of the dimensions of the lot and location of any buildings from the lot lines, centerline of abutting watercourse and water marks at the day of the sketch.

C. Fee.

1. Whenever an applicant files an application for a building permit the application shall pay a fee in accordance with the following schedule:

a. Building permit - \$10.00

D. Duration of Permit.

The building permit shall be valid for a period of one year from the date of issuance. Activity contemplated pursuant to a building permit issued by the Town Clerk not completed within one year will necessitate reapplication for a new building permit.

E. Height

Any building or structure shall not exceed 150' in vertical height.

F. Penalty.

1. Failure to comply with the above ordinance regarding building permits will result in a forfeiture to the Town in the amount of \$25.00 for each day of non-compliance with the ordinance.

Dated: Sept 88


Town Chairman
Town of Erin Prairie

Witnesses:

Den Donkers
Town Clerk

Voted For: 3

Voted Against: 0

Publication Date:

Sept 98